



MAS 90

MAS 200

3.61 Release Announcement

November 26, 2001

Best Software, Inc.

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The MAS 90 product line will give customers an ongoing competitive advantage, even as business requirements change.

Overview

The Best vision for the MAS 90 product line is to provide customers with software that gives them an ongoing competitive advantage as business requirements change and as new technologies become available. This release contributes to that vision in several ways by providing:

- Updates to the Payroll module including the new Federally mandated W2 form redesign.
- Updates to the Accounts Payable and Purchase Order modules required to support changes to the Federally mandated 1099 Form printing program.
- Updates to the Magnetic Media Reporting module to support the new Federally required MMREF-1 format.
- An enhancement to on-the-fly entry of additional ship-to addresses during sales order entry.
- The final phase of the software designed for Microsoft SQL Server, with the Material Requirements Planning module, Business Alerts and Remote Solutions now available for SQL.
- The release of Crystal Reports Version 8.5.
- Remote Solutions will include support for Palm OS version 4.x, the latest release of the powerful Palm operating system.
- MAS 90 and MAS 200 will support Windows XP (Professional and Home Edition).
- Resolution of a large number of previously reported issues to continue our emphasis on high quality software that meets business requirements in a competitive market.

In order to create a unified presence in the U.S. marketplace by combining our strong product brands under a well-established U.S. corporate brand name, the MAS 90 and MAS 200 products have been re-branded with our new corporate name — Best. According to Ron Verni, Chief Executive Officer of Best U.S. Operations, “Moving to one well-established



corporate brand will simplify the selling and marketing process and let prospects know that Best is the one brand that can meet all their business management software needs."

This release demonstrates both our commitment to be the leader in the middle market, and our continuing efforts to provide our customers with features that make sense in today's rapidly changing business environment. The continuous feedback we receive from our customers and channel members provides a tremendous pool of enhancement ideas that constantly improve the product. We value the input we receive, and we have set up the following e-mail address, productmarketing@bestsoftware.com, to more easily enable you to send your comments, questions and ideas to us.

Special Year-End Considerations

Today's competitiveness and rapid pace of business drive our customers to seek enhanced software applications that provide new functionality, yet maintain the ease-of-use they expect from Best. To meet this need, our customers occasionally purchase custom modifications from authorized Best Master Developers. While these enhancements provide necessary industry-specific modifications, it is sometimes difficult for Master Developers to keep pace with Best's continuous development cycle. As a result, some customers are not ready to install new versions of the software immediately upon release.

Because customer satisfaction is our highest priority at Best, we want all customers to be able to comply with the new Federal requirements with as little disruption to their normal work processes as possible. To help customers who have modified code comply with new requirements for W2 and 1099 printing, Best will provide the following as a benefit of a Best Subscription Plan:

- Interim release disk (IRD) for 1099 printing in Accounts Payable
- Interim release disk for W2 printing in Payroll

These IRDs may be installed on MAS 90 or MAS 200 versions 3.40 through 3.60. They will only contain the programs and form layouts required for printing year-end tax forms and will not contain any other program fixes or enhancements

The 3.61 release demonstrates Best's commitment to be the leader in the middle market and our continuing efforts to provide our customers with features that make sense in today's changing business environment.

mentioned in this document. Creation of these IRDs gives master developers a little more time to update software enhancements, and allows our customers to install the latest version of MAS 90 or MAS 200 when it makes the most sense for their businesses.

If a customer is required to file 1099 or W2 forms via Magnetic Media, but they are not able to convert to version 3.61 due to custom program modifications, instructions will be available in the Technical Reference and Support Guide (TRSG) outlining procedures to comply with the new regulations.

Payroll Enhancements

Payroll has been enhanced to print the new W2 form per Federal requirements for 2001 filing announced on May 24, 2001. Due to the new size requirements of the form, MAS 90 or MAS 200 will no longer support the standard print double-wide W2 form, however four-up laser W2 forms will still be supported. Please see the appendix at the end of this document for a sample W2 form. The following is a list of formatting changes:

- W-2 forms have been reformatted to 8 1/2" wide.
- Box E has been reformatted to split employee first and last name.
- Box 12 has been split into 4 separate boxes.
- Box 13 has been reassigned with 3 checkboxes.
- Box 21 has been omitted.
- Boxes 15-20 have been renumbered.
- Employee maintenance has been enhanced with a new checkbox to indicate statutory employees. Checking this box will fill in the appropriate box during W2 printing.

Accounts Payable Enhancements

MAS 90 and MAS 200 1099 forms are compatible with the Federal requirements for 2001 filing announced on May 24, 2001. The following is a list of formatting changes:

Payroll has been enhanced to print the new government-mandated W2 form.



- 1099-DIV form Boxes 1 and 2A are smaller and Box 2B is positioned higher on the form. Boxes 2C, 2D, and 2E have moved and changed designation.
- 1099-MISC form has been reformatted to two forms per page. Boxes 13, 14, 15, 16, 17, and 18 have been added for reporting excess golden parachute payments, gross proceeds paid to an attorney, and state income.
- Conversion to Version 3.61 will automatically move existing data into the appropriate new or re-numbered box.

Magnetic Media Reporting Enhancements

Magnetic Media now supports the Federally required MMREF-1 format and supports states that elect to follow the new MMREF-1 format. Since state Magnetic Media requirements may or may not follow new Federal formats, those states that previously used the TIB-4 format, and continue to do so, will be supported for 2001 reporting. States that require formats other than MMREF-1 or TIB-4 will not be supported.

With this option to support both formats, you will need to select the appropriate format for your state when creating your Magnetic Media state file. We recommend that you check with your state early to determine which format they will accept.

Magnetic Media also includes new screens to enter Federally required submitter and transmitter information. You will want to preview these screens before creating your Magnetic Media file to gather the appropriate information for your company.

Time Sensitive Warning: Starting this year, when using the MMREF-1 format for Federal Magnetic Media filing, a Social Security Administration (SSA) assigned Personal Identification Number (PIN) and password are required. Per Federal requirements, Best has modified the Magnetic Media module to enable PIN entry, so it is included in the submitter record of all magnetic and electronic files provided to the SSA. Thus,

employers who are required to file Forms W-2 magnetically must register with the SSA for a PIN and password, in addition to converting to the MMREF-1 format, prior to filing Forms W-2 for tax year 2001. Obtaining a PIN from the SSA may take some time, so Best recommends starting the process as soon as possible. To obtain a PIN/password from the SSA visit the SSA Web site at http://www.ssa.gov/employer_info or call the SSA's Employer Reporting Branch at (800) 772-6270.

Sales Order and e-Business Manager Enhancements

In Sales Order Entry and Sales Order Invoice Data Entry the program to create a ship-to address on the fly has been modified to accommodate copying or modifying tax exemption numbers. Selecting the Exemptions button during on-the-fly address maintenance activates this feature.

The ISAPI plug-in for e-Business Manager will no longer be delivered on a separate CD but will be included on the MAS 90 and MAS 200 product CD. The plug-in and supporting installation files are packaged for convenient and direct e-mailing to your Internet service provider.

Remote Solutions Enhancements

Remote Solutions, including Remote Salesperson, Timekeeper, and Timekeeper Remote are now compatible with MAS 200 for SQL.

You can now find the record you want on the Palm more easily than ever with the new enhanced list lookups in version 3.61.

Remote Solutions for MAS 90 and MAS 200 will include support for Palm OS version 4.x, the latest release of the powerful Palm operating system.

Data Migrator Enhancements

The Data Migrator will now integrate with Peachtree Complete Accounting versions 7 and 8. Peachtree versions 9 and above are now referred to as Peachtree Complete



Accounting 2002 and will be supported in a future update to Data Migrator. Details will be sent out in a weekly e-mail. The Data Migrator will be sent to all Data Migrator certified channel partners with their level 3.61 shipment.

Third-Party Product Enhancements

Crystal Reports

This version of Crystal Reports includes significant changes to the way user licenses are handled by the application. Previous versions of Crystal Reports shipped by Best have included five licenses for the Crystal Designer, the tool that allows users to create Crystal Reports. Unlike prior versions of Crystal, version 8.5 will enforce the Crystal Designer licenses. If additional designer licenses are required, they can be purchased from a Best authorized reseller. Crystal runtime licenses allow MAS 90 and MAS 200 users to print Crystal Reports and forms but not modify them. As with previous versions of Crystal, the number of runtime licenses provided is identical to the number of MAS 90 or MAS 200 user licenses purchased.

New features of Crystal Reports 8.5 include the ability to:

- Create Subtotals, Grand Totals and Summary fields for hierarchical groups that give users with large data sets more flexibility.
- Export reports to PDF and XML formats to make sharing Crystal reports with others even easier than before.
- Copy entire report objects to the Windows clipboard to easily include them in other documents.

Also new with MAS 90 3.61 is the inclusion of Crystal Enterprise 8.0. While there is no specific interface between MAS 90 and Crystal Enterprise, customers can use it to publish

Crystal reports that read MAS 90 data to the Web. Crystal Enterprise ships with a temporary key code that allows access for 30 days from activation. To receive a permanent key code for five concurrent users at no additional cost, you must register the software with Crystal Decisions via the Internet using the link provided within the software. You may also contact Crystal Decisions via telephone or e-mail after receiving your software.

For more information on the new features of Crystal Reports, see: www.crystaldecisions.net/crystalreports

Business Alerts

Business Alerts version 4.1 will ship to all current owners of Business Alerts with MAS 90 and MAS 200 version 3.61. This release also introduces Business Alerts 4.1 for MAS 200 for SQL.

Two new features have been added to this release that will really benefit MAS 90 and MAS 200 customers. The first feature gives you the ability to group multiple items into one e-mail, allowing a sales order invoice alert to be created or allowing you to send a single notification about multiple out-of-stock inventory items. This is the batch e-mail feature you all have been asking for!

The second new feature enables you to format numeric fields with the appropriate number of decimal places, so the quantities and prices on the e-mailed invoices will show the correct decimal precision. The following new sample alerts have been included to showcase these features:

- **Sales Order Invoices with Line Detail.** This alert is sourced from the Invoice History file, and it e-mails an invoice to the customer with header, detail, and footer. It showcases the numeric formatting and grouping functions as well as the custom function capabilities of Business Alerts.
- **Quantity Available in Inventory is below the reorder point.** This alert uses the grouping functionality so that only one e-mail is sent for all items instead of sending individual messages for each item.



By default, the upgrade to Business Alerts installs into a separate new directory. Existing alerts must be imported into the new version to continue to use them. Prior to installing Business Alerts, please review the installation instructions on the Business Alerts CD for more details.

Credit Card Processing

PCCharge Version 5.2 is being released with MAS 90, MAS 200 and MAS 200 for SQL version 3.61. This version contains some program fixes as well as support for additional processing networks. Please view the Read Me First document on the PCCharge Payment Server CD for details.

FRx Desktop

FRx Desktop version 6.0 will be compatible with MAS 90 and MAS 200 version 3.61. The autoshipment for existing FRx Desktop customers will include Service Pack .81 for FRx Desktop.

FRx Standard version 6.0 will continue to be compatible with MAS 90 and MAS 200 version 3.61. There will not be an autoshipment for FRx Standard customers, as FRx Standard is discontinued and will be supported until July 2002.

F9

F9 version 4.05 is being released with MAS 90 and MAS 200 version 3.61. This version contains program fixes and will be autoshipped to all current F9 customers.

SalesLogix

SalesLogix version 5.2 will ship to all current owners of SalesLogix with MAS 90 and MAS 200 version 3.61. This version adds tighter integration of Outlook functionality with SalesLogix. In addition, a new release of the DynaLink will support the new version of SalesLogix.

StarShip

StarShip version 6.4 will be released with MAS 90 and MAS 200 version 3.61. The new release will be placed into production for new customers only. Current customers can

download the updated version directly from the V-Technologies Web site at www.vtechnologies.com. The exciting new feature of StarShip 6.4 is that FedEx Express and Ground manifest processing, included in the basic StarShip program, can now be sent via the Internet. The update also contains program fixes and rebranding.

This version also marks the initial release of the FedEx Server Interface option designed for large shippers who use FedEx to ship more than 100 packages per day. This optional component requires the FedEx Ship Manager Server which is obtained directly from FedEx.

Best Software Product Enhancements

FAS

Version 2001.2 was released by Best in September 2001. It has been tested for compatibility with MAS 90 and MAS 200 version 3.61. The next version of FAS, version 2002.1 is tentatively scheduled for release during the month of January 2002. We plan to test it for compatibility with MAS 90 and MAS 200 version 3.61 prior to that time.

ABRA HR Link

The Abra HR Link version 3.60 was released in November 2001. As a result, version 3.61 is scheduled for release later in the year. More details will be available in upcoming weekly channel communications.

Operating Platform Compatibility

MAS 90 and MAS 200 will support Windows XP (Professional and Home Edition). Please consult the updated version of the Supported Platform Matrix found on Best Online Support and Services (BOSS) at: www.bestsoftwareinc.com/support for any new hardware requirements.



Tax Table Updates for 2002

As in previous years, the Q1-2002 Tax Table Update, commonly called the Year-End TTU, will be available on diskette in late December 2001. The diskette will be automatically shipped to all current channel members and Subscription Plan holders in a separate shipment. It will also be available for download from BOSS after December 14, 2001. Since some states have last minute changes to the TTU, Best recommends you check the posting on BOSS throughout the month of January for any late-breaking changes to the tax tables.

Availability and Autoship Schedule

MAS 90 and MAS 200 version 3.61 are scheduled to begin shipping to all channel members the week of November 27. The customer shipment is scheduled to begin approximately December 3, and should take a minimum of two weeks to completely ship from our warehouse. Due to the time-sensitive nature of the shipment for Payroll customers, the orders will be sorted to ship to companies that own Payroll first.

Please note that the IRDs mentioned in the Year-End Considerations section (on page 3) will be included in the 3.61 product shipment package. The IRDs should not be installed on top of version 3.61. The intent: Customers will use either MAS 90 version 3.61 or they will use the IRDs with previous versions of the software in order to perform 2001 year-end tax reporting.

Unix Considerations

As previously announced, version 3.61 is the last version of MAS 200 that will be available on any UNIX platform. Also, the Q1-2002 TTU is the last TTU planned for use with UNIX systems.

Appendix: Sample W-2 Form

a Control number 11-0000100		22222	Void <input type="checkbox"/>	For Official Use Only ▶ OMB No. 1545-0008		
b Employer identification number 12-65432		1 Wages, tips, other compensation \$ 8650.87		2 Federal income tax withheld \$ 1018.40		
c Employer's name, address, and ZIP code ABC DISTRIBUTION AND SERVICE C ORANGE BUSINESS PARK 1101 S. MAIN ST. SUITE 500 ORANGE, CA 92669		3 Social security wages \$ 8650.87		4 Social security tax withheld \$ 423.56		
		5 Medicare wages and tips \$ 8650.87		6 Medicare tax withheld \$ 125.44		
		7 Social security tips \$		8 Allocated tips \$		
d Employee's social security number 986-53-1239		9 Advance EIC payment \$ 3.05		10 Dependent care benefits \$		
e Employee's first name and initial JERRY A.	Last name THOMAS	11 Nonqualified plans \$		12a See instructions for box 12 \$		
f Employer's address and ZIP code 4121 W. 35TH STREET APARTMENT 201 MILWAUKEE WI 53151		13 Statutory employee <input type="checkbox"/> Retirement plan <input checked="" type="checkbox"/> Third-party sick pay <input type="checkbox"/>		12b \$		
		14 Other		12c \$		
				12d \$		
15 State WI	Employer's state ID number 32584-857	16 State wages, tips, etc. \$ 8650.87	17 State income tax \$ 491.43	18 Local wages, tips, etc. \$	19 Local income tax \$	20 Locality name

Form W-2 Wage and Tax Statement 2001 Department of the Treasury—Internal Revenue Service
 Copy A For Social Security Administration—Send this entire page with Form W-3 to the Social Security Administration; photocopies are not acceptable. 41-0852411
 For Privacy Act and Paperwork Reduction Act Notice, see separate instructions.

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a Control number 11-0000105		22222	Void <input type="checkbox"/>	For Official Use Only ▶ OMB No. 1545-0008		
b Employer identification number 12-65432		1 Wages, tips, other compensation \$ 8005.32		2 Federal income tax withheld \$ 1136.82		
c Employer's name, address, and ZIP code ABC DISTRIBUTION AND SERVICE C ORANGE BUSINESS PARK 1101 S. MAIN ST. SUITE 500 ORANGE, CA 92669		3 Social security wages \$ 8005.32		4 Social security tax withheld \$ 417.58		
		5 Medicare wages and tips \$ 8005.32		6 Medicare tax withheld \$ 116.08		
		7 Social security tips \$		8 Allocated tips \$		
d Employee's social security number 865-31-2399		9 Advance EIC payment \$		10 Dependent care benefits \$		
e Employee's first name and initial ALLEN	Last name JENKINS	11 Nonqualified plans \$		12a See instructions for box 12 \$		
f Employer's address and ZIP code 23155 W 15TH MILWAUKEE WI 53151		13 Statutory employee <input type="checkbox"/> Retirement plan <input checked="" type="checkbox"/> Third-party sick pay <input type="checkbox"/>		12b \$		
		14 Other		12c \$		
				12d \$		
15 State WI	Employer's state ID number 32584-857	16 State wages, tips, etc. \$ 8005.32	17 State income tax \$ 490.40	18 Local wages, tips, etc. \$	19 Local income tax \$	20 Locality name

Form W-2 Wage and Tax Statement 2001 Department of the Treasury—Internal Revenue Service
 Copy A For Social Security Administration—Send this entire page with Form W-3 to the Social Security Administration; photocopies are not acceptable. 41-0852411
 For Privacy Act and Paperwork Reduction Act Notice, see separate instructions. FORM 5201



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